

ATTENTION

Compulsory Transfer of Shares in Demat mode only w.e.f. 05.12.2018

Pursuant to Securities and Exchange Board of India (SEBI) Circular No. SEBI/LAD-NRO/GN/2018/24 dated June 8, 2018, except in case of transmission or transposition of securities, requests for effecting transfer of securities shall not be processed unless the securities are held in the dematerialized form with a Depository, with effect from December 5, 2018.

It is therefore requested to take immediate action to dematerialize the shares in case they are held in physical mode.

Process of Dematerialization

Shareholders holding shares in Physical mode may note the following steps for dematerialization of their Physical Shares:

1. Open a Demat Account in same order of name(s) as appearing in the Physical Share Certificate(s) with any of the Depository Participant (DP) registered with National Securities Depository Limited (NSDL) or Central Depository Services (India) Limited (CDSL).
2. Upon submission of Demat Request Form (DRF) duly signed along with the original Share Certificate(s)*, please make sure to write on each share certificate 'Surrendered for Dematerialization'.
3. DP will generate Demat Request Number (DRN) electronically and such requests for dematerialization of shares should be sent directly by the concerned DP to the Registrar and Share Transfer Agent (RTA) of the Company.
4. Once the request is approved, the share certificates in the Physical mode will be destroyed and a confirmation of dematerialization will be sent to the concerned Depository (i.e., NSDL / CDSL) by Company's RTA.
5. The concerned Depository in turn will confirm the dematerialization of shares to the DP.
6. Upon completion of demat process, a credit in the holding of shares will reflect in the Shareholder's Demat Account electronically. Thereafter, DP will intimate the shareholder directly.
7. After receipt of confirmation from DP, the Shareholders should check their Demat Account Statement and verify the credit balance of Equity Shares of Birla Corporation Limited and International Securities Identification Number (ISIN), i.e., INE340A01012.
8. The process of dematerialization generally takes about 15 to 20 days after the submission of valid Dematerialization Request with DP.

***Shareholders, who are having the Share Certificates bearing earlier names of the Company i.e. Birla Jute & Industries Limited and/or The Birla Jute Manufacturing Company Ltd., may write to the Company mentioning their Folio Number for the Sticker of present name of the Company i.e. Birla Corporation Limited. After obtaining the sticker, affix the same in the Share Certificate at the place exactly where the earlier name of the Company is appearing, before submitting the same for Dematerialization.**